



## **SEN and Disability**

### **Local Offer: Primary Settings**

Mainstream, Short Stay Schools, Special Schools  
and Academies

Name of School: **Bilsborrow John Cross Ce**

School Number: **02043**

School/Academy Name and Address	John Cross CE Primary School		Telephone Number	01995 640505
	Bilsborrow Preston PR3 0RE		Website Address	www.john.lancsngfl.ac.uk
Does the school specialise in meeting the needs of children with a particular type of SEN?	No	Yes	If yes, please give details:	
	NO			
What age range of pupils does the school cater for?	Primary (4-11)			
Name and contact details of your school's SENCO	Mrs Jeannette Brown 01995 640505 j.brown@johncross.lancs.sch.uk			

We want to ensure that we keep your information up-to-date. To help us to do this, please provide the name and contact details of the person/role responsible for maintaining details of the Local Offer for your school/academy.

Name of Person/Job Title	Mrs Sara Manzoor School Business Officer		
Contact telephone number	01995 640505	Email	<a href="mailto:bursar@johncross.lancs.sch.uk">bursar@johncross.lancs.sch.uk</a>

## Promoting Good Practice and Successes

I confirm that our Local Offer has now been published on the school/academy website.

<b>Please give the URL for the direct link to your school's Local Offer</b>	<b><a href="http://www.john.lancsngfl.ac.uk/">http://www.john.lancsngfl.ac.uk/</a></b>		
<b>Name</b>	<b>John Cross CE Primary School</b>	<b>Date</b>	<b>6.9.23</b>

**Please return the completed form by email to:**

[IDSS.SENReforms@lancashire.gov.uk](mailto:IDSS.SENReforms@lancashire.gov.uk)

LOCAL OFFER: SEN Disability

### Accessibility and Inclusion

Our school is situated on the A6 and there is no parking on site or around school. We do however have access to the large village hall car park which is close to school. Children have to cross a minor road from the car park to school.

The school has standard sized door frames and no steps. There is an accessible toilet facility.

Displays are placed on boards in the corridor, classrooms and noticeboards. Policies and procedures are accessible via the school office.

We not currently have any children or families with additional needs that require adaptations to information, resources and equipment.

### Teaching and Learning

The school uses a robust method of assessment and needs are identified and targeted as soon as they are recognised. Children learn in small groups and differentiated plans meet their needs. Where children have additional behavioural or academic needs they are supported with Individual Plans that are tailored to each child. We currently have

a high adult to child ratio that ensures children make above average progress. We access other agencies to support staff with children with additional needs. The SENCO attends cluster meetings and relevant training pertinent to the needs of the children in school. The Headteacher attends briefings and updates. Information from the SENCO and Headteacher is cascaded to all staff at staff training meetings. Where children require adjustments and support during SATS the Headteacher applies to the Department for Education for allowances to be made. Our SEN provision map indicates that children with SEN make progress in line with all the other children in school.

## Reviewing and Evaluating Outcomes

Where children have a Statement or EHC Plan the SENCO will arrange for review meetings to be held annually. During the year the SENCO liaises with parents and other involved professionals.

Children with other SEN support needs are monitored closely and reviewed regularly. IEPs or IBPs are discussed with parents and children and targets modified as required. The school assesses and evaluates the effectiveness of its SEN provision by rigorously monitoring progress. Where the SENCO and Headteacher feel needs are not being met they will take advice from other agencies and ensure guidance is implemented. Parents are regularly and consulted throughout the process.

## Keeping Children Safe

Risk assessments are a regular part of school life and where children have additional needs these are always considered.

Children are welcomed into school from 8.45am although a staff member is on duty on the school yard from 8.35am. At the end of the school day children are not allowed out of the building until a known adult arrives to collect them. Older children are only allowed off the school premises if their parent has given verbal or written permission to school.

There are no parking areas on the school site but as stated above we do have access to a large nearby car park.

Break times are supervised by a member of staff and lunch times are supervised by two members of staff.

All staff follow safe procedures at all time and ensure that pupil safety is a priority. Parents can access the policy on school bullying from the school website or office.

## Health (including Emotional Health and Wellbeing)

Medication is kept in a locked cupboard in the school office. Parents are asked to call into school to administer prescription medicines.

Inhalers or other prevention medicines can be kept in the classroom and children can access these according to need. It is common practice to ensure that inhalers are always taken on trips and excursions.

Where a child requires a care plan the school takes advice from the relevant professionals and ensures that all staff are aware of personalised needs.

In the case of a medical emergency the school will call immediately for an ambulance.

First Aiders will respond in accordance with training. Staff train for children's particular needs as they arise. All teaching staff and teaching assistants are first aid trained.

Where children require particular health or therapy services the school is committed to meeting their needs. School currently utilises mentoring and counselling services.

## Communication with Parents

Parents at our school know that they can talk readily to the class teacher about any concerns. The school takes all concerns very seriously and acts on them immediately. We operate an 'Open Door Policy' although do ask that parents make an appointment to discuss things that might require an in depth discussion.

Parents are updated about their child's academic progress at Parents' Evenings and via a school report. Teachers will contact parents where they feel the children are not sustaining progress or if they have other concerns. The school holds Open Days once or twice a year.

Parents provide feedback about the school via the Ofsted Parent view Website and regular Governor questionnaire.

## Working Together

The Headteacher, staff and governors have regular meetings, with pupil voice, school council and worship leaders all having a voice. We also take part in the LCC Pupil Voice survey each year which gathers pupil views This is an opportunity for the children to express their views about school. A school council meets with the Head teacher regularly and again this is a vehicle for the children to have a voice in school. Parents are given opportunities to discuss their feelings about their child's education at all meetings. They are made fully aware that they can readily contact the class teacher and Headteacher about concerns.

All parents are welcome to attend Friends Of Bilborrow School (FOBS) meetings and events. Parents can apply to become Parent Governors when elections are due.

School welcomes parents into school to help with a range of curricular and extra-curricular activities.  
There is an SEN Governor who liaises with the SENCO and Headteacher when discussing policies and provision.

### **What help and support is available for the family?**

The SENCO always offers help with completing paperwork and directs parents to Parent Partnership for any additional support. The SENCO will help all families access the support they need.  
Where a child needs help getting to and from school the school will work with the agency appointed and ensure that they liaise for the best interests of the children.

### **Extra Curricular Activities**

~~The school provides a Breakfast Club and an After School Club for all children. Breakfast club starts at 8am and provides breakfast. After School Club is open until 5.30pm. The school has a good relationship with local secondary schools. The children attend many events at Garstang Community Academy from Years 4 upwards. Our school ensures the children are prepared in Year 6 by enabling transition visits to their chosen secondary school.~~  
The school holds a range of lunch time clubs and after school clubs throughout the year; these include cookery, dance, Christian Union and film clubs. Where school involves an external agency parents will be charged but where possible activities are free.

School works hard to ensure all children make friends in school. Lunch time staff focuses on helping the children play together well.



